

Council President Buchanan opened the Agenda Meeting at 10:12 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Assistant Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, June 26, 2017 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Melendez (via teleconference), Novak

Absent: None

Others Present: Mayor Kennedy O'Brien
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jessica Morelos, Assistant Municipal Clerk
Michael DuPont, Esq., Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: Mayor Kennedy O'Brien (Excused)

• **OLD BUSINESS:**

Municipal Clerk Farbaniec stated all COAH related Ordinances that were adopted on May 22, 2017 will be listed for Public Hearing on June 26, 2017.

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

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DISPOSITION

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Sayreville Board of Education minutes of May 2, 2017.
- 2) Municipal Clerk's report for the month of May, 2017.
- 3) Office on Aging Supervisor's report for the month of May, 2017.
- 4) CFO's Investment Activity report for the month of May 2017.

- Motion was seconded by Council President Buchanan.

B) **Application for a Social Affair Permit** for Our Lady of Victories HSA to serve wine and beer at a wine tasting event to be held on Oct. 21, 2017 on church property.

- Approved.

C) Received **notice of resignation** of Florence Samuel from the Commission on Aging effective May 16, 2017.

- Receive & File.

D) Committee Reports: 1) Progress

Councilwoman Kilpatrick asked about what happened to the special meeting on July 10th with regards to Ordinance 372-17. Councilwoman Novak said she spoke with the Engineer, CFO and Borough Clerk which they indicated that as long as the first reading on this ordinance was tonight, the Engineer could advertise for bids now and that there would be enough time to receive bids and award. He indicated that the second reading could be on July 24th and award the same night. Engineer Cornell stated that we are receiving bids on July 18th.

- **PLANNING & ZONING – Councilman Lembo**

- A) **Minutes & Departmental Reports:**

Councilman Lembo moved the following Minutes/Reports be Received & Filed:

- 1) Middlesex County Planning Board minutes of June 13, 2017
- 2) Planning Board minutes of June 7, 2017
- 3) Construction Officials report, Zoning and Code Enforcement reports, all for the month of May, 2017.
- 4) Fire Prevention's report for the months of April and May, 2017.

- Motion was seconded by Councilwoman Novak.

- B) **Notice to Adjacent property Owners/Municipalities**

- 1) Of an application filed by **PSE&G** before the NJDEP for modification to a **Freshwater Wetlands General Permit** for the installation of new gas main activity that will be performed within an existing Right of Way for natural gas distribution system.
- 2) Notice received from the **Borough of South River** on a public hearing being scheduled for July 17, 2017 amending their Zoning Ordinance Chapter 350.

- (1 & 2) - Receive & File

- C) Application received from PSE&G for **temporary trailer license** to place an Office & Storage Trailer on Block 136, Lot 28.02 off Skurka Court.

- Approved/Resolution.

- D) Committee Reports: 1) Progress.

- **PUBLIC SAFETY – Councilman Grillo**

- A) **Minutes & Departmental Reports:**

Councilman Grillo moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Court Administrator's report for the months of April and May, 2017.
- 2) Board of Health Registrar and County Inspectors report for the month of May, 2017.
- 3) Police Chief's report for the month for May, 2017.

- Motion was seconded by Council President Buchanan.

- B) **Firefighter application** received from Jason Edward was accepted as a regular member of Morgan Hose & Chemical Co. No. 1 at their April, 2017 meeting.

- Accepted.

- C) Committee Reports: 1) Progress

- **PUBLIC WORKS – Councilwoman Kilpatrick**

- A) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of April, 2017.
- 2) Rent Leveling Board minutes of June 13, 2017.

- Motion was seconded by Councilwoman Novak.

- B) **Request for a Block Party** received from:

- a) Michele Gregory to be held on July 29, 2017 (8/5 rain date) on Grand St., between South Pine Ave & Woodland Ave from 10AM-10PM.

-Approved.

- C) Committee Reports: 1) Progress.

- **RECREATION – Councilman Melendez**

- A) **Minutes & Departmental Reports: (None)**

- Councilman Melendez moved the following reports/minutes be received and filed:

- 1) Recreation Director's report for the month of May, 2017

- Motion was seconded by Council President Buchanan.

- B) Committee Reports:

- 1) Councilman Melendez reported on various programs sponsored by the recreation department.

- 2) Gave an up-date of the radio system upgrades and that it will go live next week.

- 3) Reported on the YouTube channel and the viewing of meetings.

- **WATER & SEWER/ENVIRONMENTAL – Council President Buchanan**

- A) **Minutes & Departmental Reports:**

- Council President Buchanan moved the following minutes or reports be received and filed:

- 1) Water & Sewer Director's report for the month of May, 2017.

- Motion was seconded by Councilwoman Novak.

- B) Committee Reports:

- 1) Council President said that he would be reaching out to Councilman Lembo and Melendez to hold a sub-committee meeting.

- 2) Congratulated all of the graduates from Sayreville War Memorial High School.

- **MAYOR – Kennedy O'Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance**

- 1) Authorization to submit Annual Plan to HUD for 2017 CDBG program.

- \$170,082.00 Haag Street Reconstruction.

- Originally authorized to prepare resolution. Received notice from QPA that a resolution would not be necessary.

- 2) Authorization to urge representatives from the State of NJ to support the legislative action to re-authorize and extend the National Flood Insurance Program ("NFIP").

- Approved / Resolution.

- Planning & Zoning**

- 1) Request received from the VFW for a waiver of building permits to help offset the project expenses for upgrades to the VFW lobby and restroom area.

- Approved / Resolution.

- 2) Authorization to appoint Tracey Ansley as Code Enforcement Officer – Permanent/Part Time (from a trainee title) in the Construction office.

- Approved / Resolution.

- Public Safety - Fire**

- 1) Authorization to award contract to Continental Fire and Safety of Hamilton, NJ through a non-fair and open process to purchase one (1) CET Fire Pump in an amount not to exceed \$27,572.00.

- Approved / Resolution.

- Public Works

1) Authorization for the purchase and installation of Western Plows from Trius, Inc. of Farmingdale, NJ through Educational Services Commission of NJ (ESCN), formally the Middlesex County Regional Education Services Commission Cooperative Purchasing Program Contract ESCNJ-16/17-51 in an amount not to exceed \$50,000.

- Approved / Resolution.

2) Authorization to award a contract to THC Enterprises, Inc. t/a Mid-Atlantic Waste Systems of Easton, MD for the refurbishing of one (1) Heil Automated Refuse Truck through the National Joint Powers Alliance Cooperative Purchasing contract NJPA 112014-THC in an amount not to exceed \$121,648.29.

- Approved / Resolution.

3) Authorization for USA Architect to prepare Plans and Specifications for the Library Roof Replacement.

- Approved / Resolution.

4) Authorization for USA Architect to prepare Plans and Specifications for the elimination of water penetration in Borough Hall basement. (rough estimate attached to agenda).

- Approved / Resolution.

- Recreation

- Water & Sewer

Councilwoman Kilpatrick spoke about college student internship.

• **C.F.O. - Wayne Kronowski**

1) Resolution authorizing appraisals for sale of a portion of the Duhernal property located in Monroe Township.

- Approved / Resolution.

2) Resolution setting forth the details of the 2017 Bond Sale.

- Approved / Resolution.

3) Authorization to promote Dana Piscitelli from Keyboarding Clerk to Senior Payroll Clerk retroactive to January 2017.

- Approved / Resolution.

• **BOROUGH ENGINEER - Jay Cornell**

1) Public Safety Complex Cooling Tower replacement – Receipt of Bids (Report Attached).

- Already discussed tonight.

2) Hilltop Avenue Sidewalk Improvements – Report Cost Estimate (Report Attached).

- Council President Buchanan spoke about the Assessment Ordinance.

- Comments made by Councilwoman Kilpatrick regarding the huge cost related to the installation of sidewalks.

3) 2017 Roadway Paving and Reconstruction Project – Receipt of Bids (Verbal Report).

- Receipt of bids on July 18th and if all is in order will have resolution listed on July 24th.

• **BOROUGH ATTORNEY - Michael DuPont**

1) Authorization to accept \$3,500. as final compensation to accept and release of a mortgage associated with CDBG Mortgage on 17 Lavern Street.

- Approved.

- **PUBLIC PORTION**

Council President Buchanan opened the meeting to the public for questions or comments. There being no appearances. Councilwoman Novak moved the public portion be closed. Seconded by Councilwoman Kilpatrick.

Roll Call: Voice vote, all Ayes.

- **EXECUTIVE SESSION**

Council President announced that they would be retreating into closed Session.

Borough Attorney DuPont read the following resolution into record.

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 5 minutes to discuss the following matters:

Contract Negotiation

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Mary J. Novak, Councilwoman

APPROVED:

/s/ Daniel Buchanan, Council President

Councilwoman Novak moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Councilwoman Kilpatrick.

Roll Call: Voice Vote, all Ayes. Carried. Time: 10:32 PM

Reconvene

Councilwoman Novak made a **motion to reconvene and adjourn**. Motion was seconded by Councilwoman Kilpatrick.

Roll Call: Voice vote, all Ayes.

Time 10:38 PM.